

# **Norfolk County Council: Conditions for delivering a small highway improvement scheme in partnership with Thurton Parish Council. 2025/26**

## **Scheme title: Signs and Road Markings**

### **1. Timescale**

We aim to deliver schemes in the financial year 2025/26, although some (for example, where land is required) may take longer.

In this case, your scheme looks straightforward, and we expect to deliver it at a time we will agree with you. Your local Highway Engineer will keep you informed of the planned programme date.

### **2. Funding**

The County Council will support up to 50% of the cost of scheme. If the scheme is delivered below the estimated cost you were provided with, your share of the saving will be refunded.

Unless it has been agreed in writing between yourselves and Norfolk County Council all funds need to be spent in 2025/26. Once bids are approved, the terms should not be altered (i.e. change of supplier etc.) without our express agreement.

Based on your submission the proposed cost share is as follows:

Total scheme costs	£4,630.00
Parish Contribution	£2,315.00
Norfolk County Council Contribution	£2,315.00

### **On highway scheme – works organised by NCC**

We ask that, before works start, the Thurton Parish Council:

1. Work with our staff to prepare any required detailed scheme design.
2. Returns the signed acceptance form to [ppsschemes@norfolk.gov.uk](mailto:ppsschemes@norfolk.gov.uk) or to Norfolk County Council, at County Hall, Martineau Lane, Norwich NR1 2SG

**Due to the tight timescales involved in delivering schemes, we would be grateful if you could please return the signed acceptance form (see Section 3 below) as soon as possible to allow works to be programmed. Once received we will start working on the scheme and issue you an invoice for your parish's funding contribution.**

### 3. Acceptance form to be returned marked for the attention of David Bullock.

By signing and the returning the acceptance form, the Parish is committing to pay the invoice once received for the contribution as set out in Section 2 above.

The Parish Council accept that if the scheme is aborted at their request, Norfolk County Council will issue a credit note (refund) against the original invoice, but minus any fees already spent.

As authorised representative of Thurton Parish Council I hereby accept the above conditions for delivering the scheme.

**Signed by:**

Name: \_\_\_\_\_

Official capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Witnessed by:**

Name: \_\_\_\_\_

Official capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_