

## Minutes of Thurton Parish Council (TPC)

Wednesday 26<sup>th</sup> March 2025 – 7:30pm held at Ashby & Thurton Village Hall

In Attendance: K Calderwood (KC) Chair, Jan Whitehouse (JW), I Capps (IC), P Black (PB)  
L Patterson (LP), C Popplewell (CP)

Minutes: T Higlett (TH) (Parish Clerk)

1. Apologies for absence  
None
2. To receive declarations of Interest for items on the agenda and to consider any requests for dispensations.  
None
3. Public Forum including County and District Councillors.  
No public or councillors in attendance  
County Councillors report
4. To approve the minutes from the meeting held on the 6<sup>th</sup> January 2025.  
These were approved.
5. Planning.
  1. 2025/0678 Location: 10 Ashby Road Thurton Proposal: Single storey rear extension & erection of porch to side elevation Application Type: Householder. Comments by 28 March 2025  
Members reviewed the application and unanimously agreed to no objection.
  2. 2025/0858 Location: George and Dragon 2 The Street Thurton. Proposal: Retrospective conversion of covid shelter to function room to be used in conjunction with the public house and field with a revised car parking and entrance road to holiday pods (following planning permission 2021/2736) Application Type: Full Planning Permission  
Members reviewed the application and discussed owner's premises licence for the Dragons Den. Members could see no concerns and agreed unanimously to no objection.
6. Finance
  1. Council's current financial standing - £15,260.82
  2. To approve payments
    - a. T Higlett Salary February/March 2025 - £610.26
    - b. HMRC – Taxation for February/March 2025 - £139.40
    - c. T Higlett – computer security - £19.99
    - d. Winter pressures grant - £100.00
    - e. Lloyd's bank - £6.75
    - f. Norfolk PTS training – £56.00
  3. To update on bank signatories.  
IC presented Lloyds online banking forms for signing by two councillors.

## 7. Administration.

1. Renewal to Norfolk Parish Training & Support.  
2025-26 fee will be £96.04. Clerk has contacted Norfolk Association for Local Clerks requesting a quotation and will report back at next meeting. Norfolk ALC can also assist with setting up Gov.uk email accounts too.
2. Parish Council newsletter. Editorial will include an update on the A146 and pothole reporting (KC and JW), Footpaths (LP), Ditch Clearance and Fine (LP) Biodiversity (CP), Dog waste and bin locations (JW), Litter pick (CP), Councillor vacancies (IC). All editorial copy to PB by 30<sup>th</sup> April 2025.
3. Information Audit was approved. PB asked if they could have contact details when members of the public contact the parish council with concerns. This can only be given if approval has been asked. CP advised that when a parishioner had contacted her with regards to concerns around barking dogs in the village, they had wished to stay anonymous. PB asked should a councillor maintain a Parishioner's anonymity without advising the Clerk. How can council advise the Parishioner of the outcome of the issue if they have not shared details. Clerk will seek advice and report back on at the next meeting.
4. Asset register was approved with no changes from last year.

## 8. Village Issues

1. Highways
  - a) Double finger post sign on FP6 has been reinstated
  - b) Potholes on Cookes Road have been repaired.

PB advised that the trees on the charity owned land have been felled.

2. VE Day – Members agreed that they would not be organising an event.
3. Bus stop cleansing – this is usually carried out twice a year by the local authority. Proposed asking if this could be covered by NCC Highways Rangers.
4. Council were advised that Norfolk County Council were installing additional bus stops on the A146. Owner of Langley gates currently talking with NCC to have a stop positioned further down the road on NCC land rather than on what is private land outside the gates.
5. Bus stop maintenance. Clerk was unable to contact the owner of the George and Dragon to see if they would be interested in carrying out remedial work. LP advised she would speak to them.
6. Residency at Fly Trap Plants, Cookes Road. Dogs have not been heard but residents appear to still be on site. Clerk to contact South Norfolk Enforcement Team to see if they are aware.
7. Environment Agency – Ditch clearance. LP advised that she had been in contact with the agency with regards to sending out letters to residences advising they can be fined up to £2000 if they dump rubbish in the ditches around the village. A case number has been allocated, and LP will continue to pursue.

## 9. Speed Awareness Campaign

Parish council has been advised they have been successful in obtaining a grant towards highway improvements for signs and road markings on the A146 from Prospect Place.

Members were also advised that the traffic survey and pedestrian crossing count has taken place, and the results should be available to the parish council towards the end of April. The clerk was asked to advise members of the A146 committee of the funding and survey. KC asked the clerk if she could obtain figures from the Safety Camera team of how many times the speed camera has been activated on a monthly basis. Also to ask whether a mobile speed camera unit could attend the village as a one-off to monitor traffic approaching from Norwich within the 40-mph zone. KC also asked for solar lighting on bus stops to be included on the next agenda.

10. Correspondence

1. County Councillor's report – March 2025
2. South Norfolk Town and Parish Forum
3. Norfolk PTS Newsletters
4. Pensions Regulator
5. Elan City
6. Lloyds Bank

11. General Parish Issues (for information only).

CP advised members of her work on the biodiversity plan with the South Norfolk Yare Wildlife Group and surrounding villages. Information will be included in the publication 'Eleven Says' and the clerk will set up a page on the parish website.

IC spoke of overseeing the defibrillators in the village and how he would appreciate someone taking on overseeing the defibrillator housed in the redundant telephone kiosk on Ashby Road. Proposed asking Ashby St Mary PC if a councillor could carry out the monthly check.

12. Date of next meeting 28<sup>th</sup> May 2025

Meeting closed at 21:25