

*Members of the public and press are invited to attend all meetings of the Parish Council.  
Members of the public have the right to film or record this meeting, we would however politely  
request you make yourself known to the Clerk if this is your intention*

## NOTICE OF A MEETING OF THURTON PARISH COUNCIL

Members of the Parish Council are hereby summoned to attend the Meeting of the Parish Council, to be held in Ashby & Thurton Village Hall 29<sup>th</sup> July 2026 7.30pm

SIGNED: T Higlett  
Clerk to Parish Council

DATE: 21<sup>st</sup> July 2026  
Email: [clerk@thurtonparishcouncil.gov.uk](mailto:clerk@thurtonparishcouncil.gov.uk)

### AGENDA

1. To consider apologies for absence.
2. To receive declarations of Interest for items on the agenda and to consider any requests for dispensations.
3. Public forum including reports from County & District Councillor's
4. To approve the minutes of the meeting held on 27<sup>th</sup> May 2026
5. Matters arising from the Minutes
  1. Norwich bound bus stop maintenance.
  2. Village sign refurbishment.
  3. Maintenance of village PROW board and noticeboard.
  4. Damaged salt bin.
6. Responding to and working with other bodies
  1. Planning
    - a. Applications commented on between meetings
      - i. 2026/0968 Amended. 22 Park Close, Thurton. Proposal; Demolition of existing garage and erection of front porch with hipped ridge. Rear extension and extend existing roofline
    - b. To hear a report on plans refused/accepted by South Norfolk Council.
      - i. 2026/0968. App Type: Householder. Location: 22 Park Close Thurton. Proposal: Demolition of existing garage and erection of front porch with hipped ridge. Rear extension and extend existing roofline. Decision: Approval with Conditions(Delegated).Date of decision : 7 July 2026.
7. Management of the Parish Council
  1. Policy Review
    - a. General Risk Assessment
    - b. Information Audit
8. Finance
  1. First quarter accounts 2026-27
  2. To approve payments
    - a. T Higlett Salary July - £319.77
    - b. HMRC – Taxation for period 4 - £73.40
    - c. Lloyds bank – monthly fee £4.25
    - d. T Higlett – Council printing - £27.34
    - e. T Higlett Wix website – annual fee £129.60
    - f. Autela Payroll- Payroll services £57.37

- g. B S Mindham Builders-  
Nch bound shelter repairs £2892.00
  - h. J Hall – bus shelter cleaning £50.00
  - i. N Corbett – WI Grant £63.89
- 3. Payments made between meetings
  - a. T Higlett June Salary £319.77
  - b. HMRC – Taxation period 3 £73.40
  - d. Lloyds Bank – Monthly account fee £4.25
  - e. B S Mindham Builders – bus shelter £13,476.00
- 4. Receipts since last meeting
  - a. South Norfolk – Recycling Centre £200.00
  - b. Zurich Municipal – Insurance claim £13,376.00
- 5. Invoices raised
  - a. Norfolk County Council – £1928.00  
Bus Stop repair grant (Nch bound bus shelter)
- 9. Highway's and Village Issues
  - 1. George and Dragon Field Events
  - 2. Fire Safety in the village
- 10. General parish issues (for information only)
- 11. Date of next meeting – 30<sup>th</sup> September 2026